

ENGLISH DEPARTMENT MEETING
Minutes August 12, 2008

Meeting began at 10:35 am

May 9, 2008 minutes were approved.

Announcements:

1. Welcome back to professors who were on sabbatical leave: Dr. N. Batra, Dr. E. Blau, Dr. N. Haydock.
2. Prof. L. Flores has been promoted to Associate Dean of Assessment and Educational Technology.
3. Welcome new professor: Dr. Eric Lamore.
4. Five P/T professors: R. Chansky, K. Horowitz, M. Maldonado, J. Sánchez, C. Sanders.
5. New TA's: F. Cruz, Y. Padilla, G. Romaguera, Y. Santos.
6. New Graduate Students: 9 Freshmen: 25
7. Promotions: Dr. J. Géliga, Prof. L. Flores, Prof. M. Ortiz, Dr. M. Leonard . Tenure: Dr. J. Casey, Dr. C. Fleck, Dr. N. Leder.
8. Pilot Program – Publication Incentive. The information is online and can be accessed at:
<http://www.uprm.edu/ac/>
9. N. Vicente – Minor in Latino Studies. She will finish her degree in December, 2008.
10. Folders with important information were placed in your mailboxes. Please submit by their deadlines.
11. Thanks to Dr. J. Géliga's course, Ingl. 3268, the English Department has a new BA Brochure created by the student Kimberly Santiago.
12. Reminder: To open and close and lock classrooms CH-005, 318, 319, 324, 325 and shut down technology after use. If you teach in one of these classrooms, please make sure to check out your key. The remotes are in Kathy's office and need to be signed out.
13. Because we will add technology to our classrooms, security gates will be installed in each classroom from CH-221 to 225.
14. Reminder: 1000 copies per/professor for the entire year.
15. Courses approved: Ingl. 6996 – University Teaching Development; Ingl. 3276 – Introduction to Literature: Short Story; and the Writing courses announced in May.
16. Senate Certifications: 08-11, 08-10, 08-09, 08-04, 08-02 are available on the UPRM website.
17. Conética 2008-2010 – Professors need to complete 10 hours in this 2-year period.
18. The Department's semester calendar was emailed to everyone on July 1, 2008.
19. Online data entry process for "Métricas" of the UPRM can be accessed at :
<http://metricas.uprm.edu/Login0.htm> . For additional information, contact Mr. J. Arroyo-Figueroa at jarroyo@ece.uprm.edu or call 787-602-8091. All professors need to update and maintain their information.
20. August 12, 2008 - Deadline to hand in the information to prepare "Programa Docente" and Appendix A.
21. Raise – 4.73% / Extra compensations – not until October / and yearly allotment for materials - \$475.00.
22. Reminder: Submit hard copy of syllabi to Gayle; email each to Betsy (betsym@uprm.edu) & Gayle (ggriggs@gmail.com).
23. Dr. J. Casey announced the Writing Center schedule: Monday through Thursday from 9:00-4:00pm and Friday from 9:00-2:00pm in SH-109. Six graduate students and three undergraduate students are working at the Writing Center.
24. New Graduate Student Representative: Candidates will visit graduate courses Aug. 18 through Aug. 21, 2008.
25. Guest Speaker Series to be offered during Dr. J. Géliga's class (Engl. 6006 – Research Methods). Details available soon.
26. Tell Me More – Workshop on Thursday, August 14, 2008 at 10:30 am in CH-319.
27. Student attendance – Make sure students are registered in your course and attending their official section.
28. First graduate and undergraduate student colloquium - Dr. J. Casey and Dr. M. Sefranek. The purpose is to promote our students' work in relation to current issues, practices, and research in English language teaching, literature, and linguistics in Puerto Rico
29. Betsy provided information about student enrollment in the sequence courses.

New Business

1. Dr. L. Rodríguez talked about her trip to Western Connecticut State University.
2. Prof. R. López announced that the deadline for PR-TESOL is September 15, 2008.
3. Dr. N. Batra talked about the Colloquium and ATENEA.

Meeting adjourned at 11:38 am.

Submitted by E. Martell

ENGLISH DEPARTMENT MEETING
Minutes September 11, 2008

Meeting Began at 10:35 am

August 12, 2008 minutes were approved.

Announcements:

1. Travel funds:
 - Dr. C. Fleck, Dr. N. Leder, Dr. J. Irizarry will present "Bilingual Education in the last American Colony: Puerto Rico from Three Critical Perspectives" at Oregon State University in Corvallis, OR.
 - Dr. E. Pratt will be presenting findings regarding the MayaWest Summer Institute and discussing the use of blogs at the NCTE Conference in San Antonio, TX.
 - Dr. M. Sefranek will present a scholarly presentation/paper in the area of educational research at a national conference on English Education in San Antonio, TX.
2. Interoffice extensions and professor's office hours were e-mailed to everyone. There are hard copies in the office.
3. Please submit syllabi for courses – hard copy and electronic copies. Provide a hard copy of each syllabus to Gayle and electronic copy of each to Betsy (betsyw@uprm.edu) & Gayle (ggriggs@gmail.com).
4. September 16, 2008 – Deadline to submit course preferences for Sem. II.
5. Department Blog is up-and-running. For entries, ask Prof. L. Flores or send print-ready document in email to ingl@uprm.edu.
6. September 12, 2008 – MAEE *Meet & Greet* from 4:30-6:00pm in CH-326.
7. September 18, 2008 – UG *Getting to Know Your Department* from 10:30am to 12:00 noon in CH-324.
8. The Guest Speaker Series is being offered by Dr. J. Géliga's class (Engl. 6006: Research Methods). These events will take place in CH-318 at 6:30 pm.
9. Please remember to lock classrooms CH-318, 319, 324, 325, 005 and shut down all technology after use. Professors who teach graduate courses and/or classes during the last period of the day, please lock classrooms and turn a/c off.
10. Dr. C. Mazak talked about CH-319 and the smart board.
11. Reminder: Printer services (100 pages each semester).
12. Graduate Student Representative: Congratulations to S. Soto elected for 2008-09 academic year.
13. Tell Me More – We are negotiating with Humanities Dept. to transform the English Lab. into a Language Resource Center.
14. Reminder: In case of inclement weather, please shut all windows and disconnect equipment in offices and classrooms. Refer to the Emergency Protocol Flow Chart for contact persons.
15. Reminder: "Comité Celebración del Centenario"- Activities are scheduled during Sept. & October 2008.
16. Reminder: PR TESOL Nov. 21-22, 2008 at the Gran Meliá PR Resort, Río Grande. Deadline to submit proposals: September 15, 2008.
17. Reminder: Book order deadline for next semester: October 31, 2008.
18. The SAC will permanently close at the end of the semester.
19. October 23, 2008 from 1:00-2:00 pm in Monzón 201, there will be an online seminar titled: *Faculty Collegiality: A Tourniquet for a Hemorrhaging Department*.
20. Travesía calendar is online.
21. September 16, 2008 – University Senate meeting.
22. We were awarded technology funds to purchase computers for CH-325 & CH-326.
23. Multi-media projectors will be placed in all classrooms on the 1st and 2nd floors once gates are installed.
24. Dr. C. Mazak will present "Negotiating 'el difícil': English Language Acquisition in Rural Puerto Rico for Dr. Sefranek 's (INGL 6020) class.
25. Dr. M. Leonard – Deadline to apply for the Film Certificate for next semester is September 16, 2008.
26. Dr. Batra – MA Literature Committee Meeting on September 25, 2008 in CH-323G.

L³ Student Society – Language, Linguistics and Literature

Undergraduate students gave a brief presentation about the L³ Society. The advisors of the Linguistics Sector are Dr. Leder and Dr. Fleck and Dr. Irizarry and Dr. Haydock are the Literature Sector advisors.

Dr. J. Casey - The Writing Center is offering workshops to MAEE Thesis Writers every Thursday from 4:00-6:00pm in SH-109.

Dr. J. Casey and Dr. M. Sefranek – 1st Annual Conference for Undergraduate and Graduate Students of English will be on Saturday, Feb. 21, 2009. A conference blog where presenters and all others can locate related documents (call for proposals, etc.) and register will be available by Oct. 31st. A sign-up sheet for volunteers will be distributed at the next dept. meeting.

PC presentation:

- **Deadlines for PC action were announced:**
 - a. Sabbaticals (January and July) and New Leaves – October 14, 2008 by 10:00 am.
 - b. Tenure – January 13, 2009.
 - c. Promotions – November 5, 2008 by 4:30 pm.
- Prof. Knight presented PC regulations and policies.

Meeting adjourned at 1:59 am.

Submitted by E. Martell

ENGLISH DEPARTMENT MEETING

Minutes October 9, 2008

Meeting began at 10:35 am

September 11, 2008 minutes were approved.

Announcements:

1. Reduced loads for Second Semester 2008-09: Dr. N. Haydock and Dr. M. Sefranek.
2. Prof. Iris Toro story "María Elena" was published in Juan Flores' book.
3. COE – student evaluations results for last year are still pending to be placed in the system.
4. Student evaluations (COE) for this semester – The packets will be placed in your boxes this afternoon. Please contact the professors you are assigned to proctor to coordinate evaluations.
5. Reminder: Please submit hard copy of each syllabus to Gayle and electronic copy of each to Betsy (betsym@uprm.edu) and Gayle (ggriggs@gmail.com).
6. Course offerings for next semester will be placed in your mailboxes by October 23, 2008.
7. Please remember to lock classrooms CH-318, 319, 324, 005 and shut down all technology after use. Professors who teach graduate courses and/or classes during the last period of the day, be sure to lock classrooms and turn a/c off.
8. Budget – The Institution got twenty million dollars less this year.
9. Emergency Protocol and Flow Chart – Please follow the Flow Chart and read the Emergency Protocol.
10. Amendments to the calendar – Betsy gave a brief explanation about the changes to the calendar.
11. October 23, 2008 – Literature Festival. The theme is Victorian Literature. The date is tentative.
12. October 23, 2008 – From 1:00-4:00 pm in Monzón 201, online seminar on faculty collegiality.
13. October 31, 2008 – Book order deadline for Semester II.
14. Fulbright Scholar Programs – for more information please ask Betsy or Gayle.
15. ATENEA – June 2008 edition is available.
16. Dr. J. Casey and Dr. M. Sefranek: 1st. Annual Conference for Undergraduate and graduate Students of English will be on Saturday, February 21, 2009.
17. Last ENGL 6006 Guest Speaker Series Event of the Semester (after Dr. Bischoff and Dr. Brusi's presentations) is on Wednesday, October 22, 2008 at 6:30pm: *Understanding Bullying Within Puerto Rican Cultural and School Contexts*, Dr. Bernadette Delgado, Department of Social Sciences, UPRM.
18. ID renewals – Please enter to your UPRM account and you find an icon and make an appointment for the card.

Curriculum Committee – Two literature courses

Dr. Bischoff announced two new graduate courses: ENGL 6XXX – Poetry Since 1945 and ENGL 6XXX – 16th Century English Literature.

New Business

Prof. López announced to order books online for Library.

Library electronic database – need to maintain this database beyond one year. Dr. Haydock and S. Soto will draft letters requesting this.

Meeting adjourned at 11:16 am.

Submitted by E. Martell

ENGLISH DEPARTMENT MEETING
Minutes February 12, 2009

Meeting began at 10:38 am
December 9, 2008 minutes were approved.

Announcements:

1. Welcome back Prof. N. Vicente.
2. Welcome back P/T professors: R. Chansky, K. Horowitz, M. Maldonado, J. Sánchez and C. Sanders.
3. Congratulations to Prof. M. Rivera and Dr. R. Román – NCATE SPA Decision: Nationally recognized with conditions.
4. Please turn off equipment, fans and light in all the rooms (Energy Conservation Agenda-UPR President).
5. Those who use rooms CH-005, 318, 319,324 – than you all for maintaining the classrooms locked, CH-221-225 it is also going to be locked. Please ask for the keys.
6. Paper – What is left in the copy room is what all the professors and staff have for the semester. Remember the limit is 1000 copies per academic year. The syllabi can be online through UPRM.
7. *Tell Me More* – Information about the procedure to buy the licenses and to let you know that part of the money goes to the department specially to buy Lab. equipment.
8. There still are spaces for office in the old Business Administration Building. If interested, please send an email to Betsy. The offices are not share spaces.
9. PC dates: Appendices/classroom visits. Dr. Irizarry announced that the letter will be distributed today.
10. Make sure you sign up for 5 minutes with Betsy to discuss Appendix A and return student evaluations.
11. Department student general information: 215 students – Undergraduate 141. Graduate 68. Professional Development 5 and Special Permission 1.
12. Data for this semester's registration:

| | |
|-------------------------------------|-------------------------------------|
| Ingl. 3101-12 sections-347 students | Ingl. 3202-19 sections-535 students |
| Ingl. 3102-29 sections-827 students | Ingl. 3212-17 sections-463 students |
| Ingl. 3201-11 sections-313 students | Ingl. 3104-36 sections-964 students |
13. Sick day donation – Those interested can fill out the form. Check will be paid the second paycheck in March.
14. 2006-2007 OIIP student statistics available online (<http://oiip.uprm.edu>)
15. *The Cohemispherical* brochure is available.
16. The first symposium: *Research on Hispanic Autism* will be given on Feb. 20, 2009 at UPR-Rio Piedras.
17. Reminder: To update your research information on *Métricas* by Feb. 23, 2009 at 4:30 pm (Memo was placed in your mailboxes). Access URL: <http://metricas.uprm.edu>
18. Please announce to students:
 - (a) Job Fair Workshops: *Cover Letters & Résumés* – today; *Interview Practice* – Feb. 24, 2009
 - (b) UG Student Gathering on Feb. 17 at 10:30 am in CH-324; New MABE Students today at 5:00 pm
19. Department Retreat – Tentative date: Friday, April 17, 2009.
20. Reminder: Dr. J. Géliga – INGL 6006 Guest Speaker Series.
21. Reminder: Please submit syllabi for courses – hard copy and electronic copies. Provide a hard copy of each syllabus to Gayle and electronic copy of each to Betsy (betsym@uprm.edu) & Gayle (ggriggs@gmail.com)
22. Reminders: *Travesía, Relevo Por La Vida* and *TESOL*.
23. Chárdon Building - Exposition about Pre-Colombian Archaeology in PR.
24. Dr. M. Leonard introduced Dr. SandraCruz Pol from the Department of Chemistry Engineering who gave a presentation about Energy. For more information please access (campusverde@uprm.edu).
25. Reminder: Drs. J. Casey and M. Sefranek – 1st. Annual Conference for Undergraduate and

Graduate Students of English. Saturday, Feb. 21, 2009.

26. Professors who teach in CH-221-225 make sure to have a key because we are starting to lock the doors.

CC Courses:

Dr. Bischoff announced a new undergraduate course: ENGL 3XXX -- Literature from British Post-Colonies.

New Business:

Gayle announced about email addresses that there will be a migration to Goggle Apps.
Prof. Flores talked briefly about the ETC.

Meeting adjourned at 11:46 am.

Submitted by E. Martell

ENGLISH DEPARTMENT MEETING
Minutes March 12, 2009

Meeting began at 10:45 am
February 12, 2008 minutes were approved.

Announcements:

1. Ms. Kathy Jorge is our *Etica Gubernamental* representative.
2. Reminder: To hand in your First Semester 2009-2010 preferences to Daly by March 13, 2009.
3. Student evaluations begin March 19 through March 26. All materials will be placed in your boxes.
4. Reminder: To certify attendance by Friday, March 13, 2009 before 4:30 pm.
5. Five minutes with Betsy – Please make an appointment.
6. Out Loud!-3211-3212 students-April 29, 2009 from 6:00 to 9:00 pm.
7. Congratulations to Prof. R. Chansky who will be a reader for the AP Program during the summer.
8. Congratulations to Dr. S. Bischoff who published a book titled: *Coyote Overpowers Sun (Security Sun Disk): Dorothy Nicodemus' Coeur d'Alene Narrative as Recorded by Gladys Reichard.*
9. IDEAL presentations – Pamphlet available.
10. Book orders for the Summer session are due May 1, 2009.
11. Book orders for the First Semester 2009-2010 Academic Year are due May 29, 2009. Please hand in a copy to the Department (<http://www.uprm.info/formularios>).
12. *Marejada* – an environmental magazine. has just published its third volume. Soon, the blog: (<http://www.marejada.org>) will be available.
13. Ceremony for Arts and Sciences Honor students will be held on March 17, 2009 at 6:00 pm. The English Department has 14 honor students this year.
14. CINE 4025 – Scriptwriting is being offered by Prof. Rafael Mediavilla.
15. Please make sure to turn off all fans, lights and technology in all the offices and classrooms (Energy Conservation Agenda – UPR President). Albert en the Energy Conservation representative.
16. Reminder: To update your research information on *Métricas* access URL: (<http://metricas.uprm.edu>).
17. Department Retreat – Tentative date: Friday, April 17, 2009.
18. March 24, 2009 from 7:30 to 10:30 pm. Open Mike to celebrate Women's History Month. Sponsored by Undergraduate and Graduate English Students.
19. English Department Doctoral Program at UPR-Rio Piedras presents: Kirin Marayan Creative Writer and Professor of Anthropology University of Wisconsin, Madison
Friday, 3/20/09-2:30 pm: Lecture – Twin Muses: Ethnography and Fiction
Saturday, 3/21/09-9:00 am to 12:00 noon: Memoir Writing Workshop at Lewis C. Richardson Seminar Room PED 108
20. CEA Conference Friday and Saturday at UPR-Arecibo. E. Lamore, R. Chansky and N. Batra will present on Saturday.
21. New Sexual Harassment Policy. The Junta wants your feedback by March 30, 2009. You can access the document at: (<http://www.upr.edu/sindicatos/docs/cert-pol-hostsex.pdf>).
22. A condolence card to Prof. C. Maldonado will be available for faculty to sign.

Mellows Award (Prof. J. Lugo)

Prof. L. Flores made a Motion – that instrument must be amended to reflect extracurricular activities and other activities that would be valuable for these candidates. The motion was approved.

Candidates were considered and discussed. Candidate A was selected by the faculty to receive the award.

Committee to Evaluate Faculty for the Prize of Excellence for Arts and Sciences:

There are three categories (Teaching, Research and Service to the Institution).

Prof. R. Knight made a motion to establish a separate committee from the PC and the motion passed.

Dr. A. Rodríguez made a motion to postpone the Prize of Excellence to next year.

Teaching Personnel Evaluations

It will be available online from March 17, 2009 to April 3, 2009. Prof. R. Knight talked about the revision of the evaluation documents and made the changing forms from Spanish to English.

Economic Crisis (R-0809-16)

There will be 87.5 million less for the UPR System (16 million less for UPRM).

It affects Energy, Official vehicles, Official Credit cards, Official trips, Official Cell phones, Personal Digital Assistant (PDA), Vacations, Research Funds, Photocopy machine, Fax machine. In August all syllabi will be electronic. There are no longer 1,000 copies assigned for each professor. To photocopy exams and quizzes please go to Arts and Sciences. There will be no Reduced Loads for next year. The Matching Funds are pending. The Special Reduced Loads were eliminated.

Meeting adjourned at 12:13 pm

Submitted by E. Martell

ENGLISH DEPARTMENT MEETING
Minutes April 17, 2009

Meeting began at 8:30 am
March 12, 2009 minutes were approved.

Announcements:

1. Reminder: To fill out your *Etica Gubernamental* paperwork.
2. Student evaluations-Successfully completed.
3. Reminder: To make an appointment with Betsy to discuss Appendix A and the Student Evaluations.
4. April 18, 2009 - Western TESOL Conference at UPRM.
5. April 22, 2009 from 6:00-8:00 pm in Monzón 201 – Dr. John Saillant from Western Michigan University will be presenting *The Coming of Age Story in Olaudah Equiano's Narrative* (Dr. E. Lamore).
6. April 29, 2009 from 5:00–9:00 pm - The activity Out Loud! -3211-3212 students in Figueroa Chapel. Gallery Space in CH-326 for displays. Also from 2:30-4:30 pm there will be a Book discussion in CH-319.
7. Congratulations to Ricia Chansky who obtained her doctor's degree.
8. Congratulations to Dr. Bischoff who recently published: "A simple formalism for capturing reduplication in finite-state morphology."
9. Congratulations to Drs. B. Morales and E. Blau who published: "Identity Issues Building an ESL Community to Puerto Rican Experience."
10. Book orders for the Summer session are due May 1, 2009.
11. Book orders for the First Semester 2009-2010 Academic Year are due May 29, 2009. Please hand in a copy to the Department (<http://uprm.info/formularios>).
12. May 5, 2009 last day to offer partial exams.
13. Proctoring assignments will soon be in your boxes.
14. Please make sure to turn off all fans, lights, and technology in all the offices and classrooms (Energy Conservation Agenda – UPR President).
15. Please remember to update your research information on *Métricas* Access URL: <http://metricas.uprm.edu>.
16. April 28, 2009 – Honor student activity for the Hispanic Studies, Humanities, and English Departments.
17. Technology in Chardón 221 and 222 – you must use the computer in the classroom.
18. The sixty MAC computers for the new Lab. in CH-325 and 326 arrived and there are in Betsy's office.
19. The Summer and First Semester Schedules will be in your mailboxes for next week.
20. Our UPRM Post Office is officially closed on May 15, 2009.
21. Fulbright scholar program – Information is available for those who are interested.
22. Open Office Access Workshop – April 22, 2009 from 1:00-2:30 pm or from 2:45-4:15 pm at Monzón 107.
23. First Concert in commemoration of the UPRM's 100 year anniversary: April 30, 2009 at 8:00 pm – Yagüez Theater.
24. Puerto Rico's Economic Situation: Perspectives and Alternatives: May 7, 2009 from 8:30 am to 12:00 pm: Nursing Amphitheater.
25. Economic Crisis – no news yet.
26. Dr. J. Géliga announced that Dr. Juan Flores will be presenting his two new books on Tuesday, April 21, 2009 at 5:00 pm in CH-121.

CC course: US Literature 1820-1860 (MA Course 6XXX approved)

Meeting adjourned at 9:20 am
Submitted by E. Martell

ENGLISH DEPARTMENT MEETING
Minutes May 13, 2009

Meeting Began at 9:00 am
April 17, 2009 minutes were approved.

Announcements:

1. Thanks to all who took part in *Relevo por la Vida*.
2. Reminder: Law 219 survey for people with disabilities (Dean of Administration).
3. Final presentations of INGL 6006: Research Methods – Friday, May 15, at 6:00 pm in CH-318.
Final presentations of INGL 3268: Writing for the Communication Media – Blogposting Team will be Tuesday, May 19 at 2:00 pm in Sala Alvarez Nazario: Mail Library.
4. Dr. Géliga will be presenting a paper titled: *There are blacks who act like masters: Testimonios of Racial Conflicts in Puerto Rico* at the International congress of the Latin American Studies Association, in Rio de Janeiro, Brazil (June 11-14).
5. Faculty volunteers needed for panel coordination for Re-Thinking the Mangrove: Second Symposium of Critical Practices in Caribbean Cultural Studies (October 17-19, 2009). Contact Dr. Géliga if interested.
6. Congratulations to our graduating BA (17) and MAEE (9) students.
7. Special thanks to Sandra Soto who was the Graduate Student Representative. She is going to the University of Arizona to pursuing her PhD.
8. Breakfast of Champions on May 22, 2009 at 8:30 am in CH-319. All faculty invited. Donations welcome.
9. Reminder: Those who would like to give donations in Barbara Strodt's name for a book in the Mayagüez Library.
10. New UPRM PO Box 9000.
11. Classroom keys: Please return your key to K. Jorge by 4:30 today.
12. All the classrooms are going to be revamped.
13. Summer courses begin June 8, 2009.
14. Book orders for the First Semester 2009-2010 academic year are due May 29, 2009. Please hand in a copy to the Department (<http://www.uprm.info/formularios>).
15. Student registration has ended. Adjustments take place July 30th.
16. *Perfiles* graduation rates.
17. *CISA* informative bulletin.
18. The CoHemispherical bulletin.
19. Reminder: Faculty meeting tomorrow, May 14, 2009 at 10:30 am.
20. CIEPD (R. Knight)
21. Economic Crisis
22. Grades submission by 11:45 am on Tuesday, May 26, 2009. Procedure to hand in grades:
 - a. Print out the official grade report that is filled out online.
 - b. Submit two signed copies (in original) of the official grade report to the Department.
 - c. Turn in the detailed roll book to the Department.
23. Dr. Géliga announced that there will be an International Caribbean Cultural Studies Conference (October 15-17, 2009).

Committee Reports – The following Committees provided reports during the meeting:

Curriculum Committee – Dr. S. Bischoff

Graduate Committee – Dr. J. Géliga

Writing & Communication Sector – (Dr. A. Rodríguez), Prof. G. Griggs

Course Coordination Committees – 3211-3212/Dr. K. Ferracane; 3201-3202/Dr. L. Chott; 3101-3104/Dr. M. Sefranek.

ESL Sector – Dr. E. Blau

Ad Hoc MA Lit. Sector – N. Batra

Orientation Committee – Prof. G. Griggs

Dialogue Committee – R. Knight
Library Committee – R. López

Strategic Plan – Suggestion to change some of the areas in the document and the Faculty decided to do it page by page.

Graduate Committee Elections to replace Drs. J. Irizarry, K. Ferracane C. Mazak, R. Rivera L. Rodríguez and Prof. L. Flores – Nominations proceeded for highest 6. New elected members of the Graduate Committee are: Drs. N. Vicente, S. Bischoff, E. Lamore, M. Leonard and Drs. R. Rivera and C. Mazak will continue as members of the GC.

Personnel Committee Elections to replace Prof. R. Knight and Dr. J. Irizarry – Nominations proceeded for highest 2. New elected members of the Personnel Committee are: Dr. J. Casey and Prof. M. Ortiz.

New Business

Dr. Haydock made a motion to explore the possibility that everyone in the Faculty teach a freshman course at least once every three years. The motion was approved.

Dr. Batra made a motion to explore the possibility that ESL Sector will be more accurate. It didn't proceed.

Prof. L. Flores made a motion to explore the possibility to consider incorporating Advanced English as part of the Literature Sector course. It didn't proceed.

Celebration Dr. K. Ferracane

Meeting adjourned at 12:09 pm
Submitted by E. Martell